Global Water CENTER

FIELD INSPECTION CHECKLIST

Sanitary Inspection Equipment and Preparation Guide

☐ DOCUMENTATION AND INSPECTION TOOLS

Before You Leave

- [ ] SI packages (printed forms OR electronic device with digital forms)
- [ ] Waterproof notebook and pens
- [ ] Clipboard (if using printed forms)
- [ ] Camera or smartphone for photographs
- [ ] GPS device or smartphone with GPS for location tagging
- [ ] Measuring tape (for assessing distances and depths)
- [ ] Flashlight or headlamp (for inspecting dark structures like storage tanks)
- [ ] Extra batteries or power bank (for electronic devices)

☐ SAFETY AND FIELD EQUIPMENT

Personal Protection

- [ ] Personal protective equipment (gloves, boots, reflective vest as appropriate)
- [ ] First aid kit
- [ ] Hand sanitizer and soap

- [ ] Drinking water for inspector
- [ ] Weather-appropriate clothing and sun protection
- [ ] Communication device (mobile phone with emergency contacts programmed)

☐ LOGISTICAL ESSENTIALS

Access and Navigation

- [ ] Reliable transportation (vehicle, motorcycle, bicycle as appropriate)
- [ ] Fuel and vehicle maintenance supplies
- [ ] Site maps showing water supply locations
- [ ] Contact information for water suppliers and community representatives
- [ ] Authorization letters or identification for site access
- [ ] Waterproof bag for protecting documents and equipment

PRE-DEPARTURE CHECKLIST

Before leaving for your field visit:

1. ☐ Confirm appointments with water suppliers or community representatives
2. ☐ Check weather forecast, road conditions, and security situation if relevant
3. ☐ Verify you have the correct SI packages for the water supply types you'll inspect
4. ☐ Ensure all electronic devices are fully charged
5. ☐ Review site locations on your map
6. ☐ Inform your supervisor or colleague of your field visit schedule and expected return time

📞 EMERGENCY CONTACTS

Record key emergency contacts before your field visit:

Supervisor: Name **Phone:** Phone number

Local health office: Name **Phone:** Phone number

Emergency services: Phone number

Vehicle assistance: Phone number

Field Inspection Date: _____ Inspector Name: _____